

Date: August 30, 2011
To: **All Law School Student Organizations**
From: Janet Stearns, Dean of Students
Re: LAFAC (Law Activity Fee Allocation Committee)

LAFAC is a tremendous resource to our student body. LAFAC allocates the funds generated by the law activity fee to law students and student organizations for projects which benefit our study body. LAFAC is comprised of law students who make these decisions on the basis of guidelines approved by LAFAC and the University.

During the school year, student organizations may request funds from LAFAC for special projects and events and in some instances travel. Presentation of the request for funding to LAFAC must be made one week prior to the regularly scheduled LAFAC meeting and at least ten (10) days prior to the date of the event in order to be considered. Any request for funding received after the event will not be considered.

To begin the process, a requesting party must fill out a LAFAC Request for Funding Form at <http://www.law.miami.edu/studentorg/lafac.php>. The LAFAC Constitution and Standing Rules are available at this site. Anyone requesting funds should read the Standing Rules to review eligibility of requests. Once you filled out the form please drop off fifteen copies to Gloria Garcia, LAFAC Coordinator in Room G463 in the library, Contact her at ggarcia@law.miami.edu if you have any questions.

We have posted the requests that we funded in the last academic year to give you an idea of the type of projects and amounts of funding available.

The following are the Request for Funding Deadlines Dates and the Meeting Dates for the **Fall Semester 2011**.

<i>Request for Funding Deadline Dates (5:00pm)</i>	<i>Meeting Dates - (Room A110A, 12:30p.m.)</i>
August 30	Organizational meeting only
September 6	September 13
September 20	September 27
October 4	October 18
October 25	November 8
November 15	November 22