

University Of Miami

SCHOOL OF LAW

HONOR COUNCIL

BYLAWS

Proposed: Fall 2007

Adopted: \_\_\_\_\_

Approved By: \_\_\_\_\_

**HONOR COUNCIL BYLAWS  
UNIVERSITY OF MIAMI  
SCHOOL OF LAW**

**PREAMBLE**

These Bylaws shall become binding on the Honor Council and anyone having business before the Honor council upon approval of the Dean. In the event of a conflict between the Bylaws and the Honor Code ("the Code"), the provisions of the Code Shall be controlling.<sup>1</sup>

**ARTICLE I  
Duties and Powers**

The Honor Council Shall have the following duties and powers:<sup>2</sup>

- (1) to promote awareness of the Code among students;
- (2) to investigate written accusations which, on their face, indicate that a violation of the Code may have occurred;
- (3) to hear evidence and argument and determine the merits of any complaint in accordance with the procedures provided for by the Code;
- (4) to have its President or Presiding Officer comment on matters in mitigation or aggravation of an offense when a student is found to have violated the Code;
- (5) to maintain the confidentiality of Council proceedings, unless the confidentiality has been waived in writing by the accused;
- (6) to carry out any other responsibilities specified by the Code or Bylaws;
- (7) to carry out any other assignment specified by the Dean.

**ARTICLE II  
Membership**

---

<sup>1</sup> See Code, Article II, Section 2.12.

<sup>2</sup> See Code, Article II, Section 2.01.

(A) Composition:

The Honor Council shall consist of fourteen (14) second year students and fourteen (14) third-year students who shall be known as Honor Council members ("members"). These twenty eight students shall consist of full-time or part-time students currently enrolled at the University of Miami School of Law in a juris doctorate degree program. Each member shall serve a maximum of two academic years. Except as provided by recusal under Sections 2.04 and or 2.05 of the Code, no member may abstain from voting on any matter on which he or she is eligible to vote.<sup>3</sup>

(B) Duties & Responsibilities of Members:

- (1) Each member has an affirmative obligation to familiarize him or herself with the procedural and substantive provisions of the Code.
- (2) Each member shall conduct him or herself in a professional manner consistent with the values and goals embodied by the Code.
- (3) Each member shall maintain the confidentiality of Honor Council proceedings pursuant to Section 1.05 of the Code.
- (4) No member shall give advice to any student as to:
  - (a) the merits of a potential complaint;
  - (b) the application of a Code sanction to a potentially actionable set of facts;
  - (c) the determination of whether certain actual behavior constitutes an Honor Code violation.

In such situations, the member should advise the student to speak to the Dean of Students or the Honor Council President regarding the issue.<sup>4</sup>

This provision shall not be construed as proscribing the discussion of Code provisions in the abstract among the members and the student body, nor as forbidding the President, Vice President, Chief Presiding Officer, or designated Presiding Officer from explaining the procedural requirements of the Code or Bylaws.

---

<sup>3</sup> See Code, Article II, Section 2.02. It should be noted that the functions of the Council are inherently judicial in nature and therefore an abstention is inappropriate except for circumstances warranting recusal of a member.

<sup>4</sup> The intent of this provision is to prevent "advisory opinions" by Council members regarding the merits of actual disputes and of complaints.

- (5) Each member shall make themselves reasonably available to participate in ad hoc committees or other special appointments administered by the President or Vice President.
- (6) Each member has an obligation to attend all mandatory meetings pursuant to Article VIII, Section C.

### **ARTICLE III**

#### **Election of Members**

#### **(A) Election Administration:**

- (1) Election of members shall be held and completed annually in the spring semester no later than the last week of April.
- (2) The Vice President shall coordinate the elections of members. This responsibility includes but is not limited to:
  - (a) appointing additional members to assist in the administration of the elections pursuant to this article.
  - (b) establishing dates and deadlines for the election.
  - (c) giving the first-year students adequate notice of the election procedures, rules, dates and deadlines.
  - (d) creating, printing, and distributing Nominating Ballots and Election Rule Sheets pursuant to the Code and the Bylaws.
  - (e) holding mandatory informational meeting(s) for first-year students interested in running for Honor Council. If possible, the President, Vice President, Chief Presiding Officer and at least four other members should attend the meeting(s). At the meeting(s):
    - (i) election Rule Sheets and Nominating Ballots may be distributed and explained.<sup>5</sup>
    - (ii) the function and duties of the Honor Council shall be explained.
    - (iii) any relevant questions by candidates shall be answered.

---

<sup>5</sup> Traditionally, the Dean of Students has functioned as a pick-up location for additional Rule Sheets and Nominating ballots as well as a drop-off for completed Nominating Ballots and photographs.

- (f) collect all completed Nominating Ballots and photos as well as create:
  - (i) a master list of all candidates including telephone numbers from the back of submitted photos.
  - (ii) an Election Ballot which lists all candidates in alphabetical order and informs each first-year voter that he/she may vote once for a maximum of fourteen (14) candidates.
  - (iii) a poster display of all submitted candidate photographs. Each candidate's name shall be printed beneath his or her photograph. This poster shall be displayed adjacent to the ballot box during the elections.
- (g) procure a list from the Registrar's Office of all first-year law students. This list shall be used during the election to confirm voters' first-year status as well as ensure no first-year student votes more than once.
- (h) establish an election sit-out schedule by placing Honor Council members in designated time-slots during the election period. These members:
  - (1) shall oversee the election process for their designated time periods.
  - (2) shall check each voter's valid student I.D. and shall have each voter sign next to their name from the first-year law student list referred to in (g) above.
  - (3) shall ensure the integrity of the election process.
- (i) oversee the counting of the ballots. The fourteen (14) candidates with the greatest number of votes shall become Honor Council members.
  - (1) In the event that a tie precludes the designation of exactly 14 new members, the matter shall be resolved by a run-off for the remaining positions.
  - (2) The run-off election shall be held within 1 week of the initial election.
  - (3) In the event of another tie in the run-off election, the current council will decide which candidate(s) shall serve on the council.
- (j) notify the new members of their positions within twenty-four (24) hours of determination by:
  - (1) telephone; or
  - (2) posting a list of the fourteen (14) new members in the Honor Council showcase; or

(3) via email notification to all candidates.

(k) maintain the records of the election including a master list of all candidates and the number of votes cast for each.

(B) Candidate Qualifications and Procedure:

(1) All first-year students in good standing are eligible to become candidates for Council elections.

a. A candidate in good standing is defined as a University of Miami School of Law first year law student who meets the "good standing" requirements as stated in the University of Miami School of Law Handbook.

b. With good cause shown, a candidate may be allowed to run for the position if the student is not in good standing but becomes a student in good standing by the beginning of their second year.

(2) Each candidate shall read and follow the rules and time limits established by the Council regarding the election. The substance of those rules includes but is not limited to the following:

Each candidate:

(a) shall secure and submit, by a posted deadline, a Nominating Ballot with twenty-five (25) signatures of first year students, excluding the signature of the candidate. Each first-year student, including the candidates, may not sign more than nine (9) Nominating Ballots.

(b) shall submit with the Nominating Ballot a 2" x 2" photograph, either black and white or color. The candidate shall print his/her name and telephone number on the back of the photograph.

(c) may submit a typed statement of up to 50 words for publication on a poster of candidates on the day of the election and may wear identification name tags or buttons any time after submitting a completed Nominating Ballot and photograph; and

(d) is otherwise prohibited from campaigning or having others do so on their behalf.

---

<sup>6</sup> This provision is essential for filling vacancies on the Council which may occur between election periods.

See Code, Article II, Section 2.06.

<sup>7</sup> See Code, Article II, Section 2.03.

- (e) who fails to conform to election procedures and rules may be immediately removed from the election process and subjected to possible disciplinary action.
- (3) All first-year law students with validated school identification cards shall be eligible to nominate and vote for up to fourteen (14) candidates.
- (4) The fourteen (14) candidates receiving the greatest number of votes shall assume the offices of second year members immediately following the end of classes in the Spring semester.

**ARTICLE IV**  
**Orientation of New Members**

- (A) After February and prior to the end of the spring semester, the President and/or Vice President shall coordinate an orientation meeting. In addition to full Honor Council attendance, the Faculty Advisor to the Honor Council, as well as the Law School Deans may be invited. The meeting has traditionally been an informal dinner which has served to:
- 1) introduce the new members to the current members and Law School administrators.
  - 2) instruct the new members as to their responsibilities and duties.
  - 3) allow the outgoing third-year members to impart words of guidance.

**ARTICLE V**  
**Executive Officers**

**(A) The Honor Council President:**

- (1) The powers and duties of the President shall include:
  - (a) directing the business and meetings of the council;
  - (b) appointing and where appropriate, supervising alternates, investigators, school advocates, student advocates, and panels;

---

<sup>8</sup> Funds to pay for food services, i.e. a caterer, may be obtained by submitting a detailed written proposal to the Dean of the Law School prior to the Orientation Dinner.

- (c) attending the deliberations of I.S. and P.C. panels, provided that the president may not express any views on the merits;
  - (d) ensuring compliance with the notice provisions of the Code;
  - (e) supervising the activities of the Vice President;
  - (f) when acting as Presiding Officer, interpret ambiguous provisions of the Code and Bylaws;
  - (g) commenting to the Dean on matters of mitigation or aggravation of an offense when a student is found to have violated the Code.
  - (h) representing the Honor Council at functions of the law school when the Honor Council's presence is requested or required.
- (2) In addition to the power to appoint a Presiding officer as provided by Section 2.09 of the Code, the President may appoint a member to carry out any other duties where the President or CPO is absent or cannot otherwise perform his or her duties.
- (3) The outgoing President shall provide a memorandum outlining the status of pending Honor Council proceedings to the incoming President before then end of the Spring term.

**(B) The Honor Council Vice President:**

There shall be a Vice President, whose decision-making power shall be subordinate to the President of the Honor Council.

- (1) The responsibilities of the Vice President shall include:
- (a) presiding over meetings of a non-judicial nature as well as co-chairing general meetings;
  - (b) maintaining member information, all election records, attendance, minutes of meetings, and voting results;
  - (c) submitting articles for publication to the school newspaper designed to increase ethical awareness of the student body and to dispel misconceptions among it regarding the Councils role in the law school community;

---

<sup>9</sup> Where feasible, forms, correspondence and other documents created for the administration of the Honor Council shall be preserved on standardized computer diskette (or equivalent) for future reference.

- (d) creating and improving the Bylaws which govern the internal management of the Honor Council;
- (e) presiding over meetings for the purpose of recusing the President as a presiding officer;
- (f) assisting the President and CPO in judicial matters as the President deems necessary;
- (g) coordinating first-year elections for the Honor Council pursuant to Article II(B) of the Bylaws and Section 2.03 of the Code;
- (h) supervising elections of new Honor Council President Vice-President and CPO as Election Administrator;
- (i) working with the SBA President to oversee SBA elections. Responsibilities include:
  - (1) overseeing the counting of SBA ballots;
- (j) forming and or administering ad hoc committees as designated by the President or, if designated by the Vice President with the President's approval;
- (k) carry out any other duties as designated by the Honor Council or Honor Council President.

- (2) Except when acting as President, or when privy to confidential information concerning the matter on which the vote is to be taken, the Vice President may vote on any matter to the same extent as any member other than the President.
- (3) The Vice President shall not be privy to confidential information except when acting as the President, or when the President, in his or her discretion, waives the confidentiality requirement in furtherance of a purpose of the Code.

**(C) The Honor Council Chief Presiding Officer;**

- (1) The powers and duties of the Chief Presiding Officer shall include:

---

<sup>10</sup> The Honor Council's role in this process is to ensure SBA procedures are complied with in a fair and integral manner. The Honor Council shall participate in any SBA policy decisions to the extent provided by SBA by-laws.

<sup>11</sup> Ad Hoc committees have formulated policies which have dealt effectively with problems such as plagiarism, cheating, and exam administration.

- (a) presiding at discovery and pre-hearing conferences and ruling on pre-hearing questions;
- (b) appointing members for and presiding over hearing panels;
- (c) attending the deliberations of hearing panels, provided that the CPO may not express any views on the merits;
- (d) ensuring compliance with the notice provisions of the Code;
- (e) when acting as Presiding Officer, interpret ambiguous provisions of the Code and Bylaws;
- (f) when acting as Presiding Officer in a hearing, may appoint an Honor Council member to act as bailiff in the hearing procedure;

**(D) Dean's Service Scholarship for Executive Officers**

- (1) Traditionally, the Dean has made a portion of a full tuition scholarship available to the Honor Council, and has requested the organization's preference as to the allocation of the scholarship. When asked, the Council will propose that the scholarship be awarded as follows:
  - (a) The President shall receive 50%.
  - (b) The Chief Presiding Officer shall receive 30%.
  - (c) The Vice President shall receive 20%.
- (2) In unusual circumstances, as may happen when one Executive Officer is unable to receive the allocated percentage or for other good cause, the President, with the Honor Council Faculty Advisor's approval, shall have the authority to modify the proposed allocations listed in (D)(1).

**ARTICLE VI  
Elections of Executive Officers**

**(A) Election Procedure:**

---

<sup>12</sup> See Code, Article II, Section 2.07 (a).

- (1) no later than six (6) weeks before the end of the academic year, the membership of the Council, including the President, shall elect a President, Vice President and a Chief Presiding Officer for the following year from among those students who will be beginning a second year on the Council.
- (2) the new President, Vice President and CPO shall be elected by a majority for a one-year term and shall assume office immediately following the last day of classes of the Spring semester.
- (3) not later than one month prior to the election, the vice-president, as Election Administrator, shall be responsible for organizing and executing all matters relating to the election of the officers.
- (4) election attendance is mandatory for all Honor Council members. See Article III(C). A Quorum for elections shall consist of no less than two-thirds (2/3) of eligible voting members.
- (5) the Election Administrator shall notify the members of the election date in person or by telephone no later than ten days prior to the election. Such notice shall be confirmed if the members were not personally notified.
- (6) all interested candidates shall notify the Election Administrator and /or President of his or her intention to run for office. The notification must be in writing, list the office desired, and be submitted no later than three (3) days prior to the election.
- (7) if any executive candidate intends to "drop down" and run for Vice President in the event he or she is not elected President, the candidate may include his or her intent to drop down in the notification to the Election Administrator.
- (8) any member who does not reasonably conform with the notice requirements of this election provision shall not be permitted to be a candidate for office.
- (9) the election of the President shall proceed first, followed by the vice-president, then the CPO; however, all offices shall be elected during the same election meeting.
- (10) (a) each executive candidate shall be given a maximum of ten minutes to address the council regarding his or her platform. This time may be increased to the same degree for each candidate by the Election Administrator.  
(b) the council shall then have a maximum of twenty minutes to question the candidate on related issues. Only one executive candidate at a time may be present before the Council during the platform and question period.

- (11) after hearing the platforms and questioning all Presidential candidates, the council may debate the qualifications of each candidate using an open discussion format which shall last no more than twenty (20) minutes.
  - (12) no executive candidate shall be present before the Council during the debate or the vote for that office.
  - (13) no candidate may vote for the position for which he or she is running.
  - (14) each eligible member shall cast one secret ballot per office.
  - (15) the candidate receiving the majority of ballots for the respective office shall be elected. If there is no majority on a particular ballot, then another ballot shall be held. The two candidates with the greatest number of votes shall enter a run-off. If there is a tie, the President shall determine which candidate shall become the new President.
  - (16) all procedures governing the Presidential candidates shall apply to Vice Presidential and CPO candidates.
  - (17) proxy votes for the election of officers shall not be accepted, except by special exception to be determined by the Election Administrator.
- (B) Election Confidentiality:**
- 1) All discussions regarding the qualifications of candidates during the election process are strictly confidential and shall not be discussed with the candidates or non-Council members. This confidentiality requirement is ongoing, and shall continue indefinitely.
  - 2) Any violation of this rule is a prima facie violation of the Code and that member shall be subject to removal. The Dean of the Law School has jurisdiction in this matter if a complaint is brought and a violation found. Alternatively, a member may be removed involuntarily in accordance with the requirements of Code Section 2.05.

## **ARTICLE VII**

### **Officer Unable to Complete Term**

- (1) In the event that the President is unable to complete his or her elected term for any reason, the Vice President shall succeed the President for the duration of the term. An election for a new Vice President shall be held pursuant to Article VI, Sections (A)(11) through (A)(19) and Section (B) only.
- (2) In the Event the Vice President/Chief Presiding Officer is unable to continue his or her term, the President shall have the option to either appoint a new Vice President/CPO or hold a special election for a new Vice President/CPO who will serve the remainder of the term.

- (3) The Council may contest the President's appointment of the new Vice President/CPO pursuant to this section by submitting a written petition to the President signed by eight (8) or more Council members. Upon receipt of such petition, the President shall institute an election for a new Vice President or CPO pursuant to Article VI, Sections (A)(11) through (A) (19) and Section (B) only.

## ARTICLE VIII Council Meetings and Attendance

**(A) Meetings (when called):**

The Honor Council shall meet at the discretion of the President, Vice President or CPO as provided for by the Code or these Bylaws. Meetings may also be held by other members acting on behalf of the President, Vice President or CPO pursuant to the Code.

**(B) Notice to Members:**

The President, Vice President, or other designated member shall notify the members of upcoming meetings by contacting the members by email, mail, telephone or in person.

**(C) Attendance Policy:**

(1) Elections:

Attendance at meetings to elect Honor Council officers is absolutely mandatory. Failure of any member to attend election meetings without receiving a prior excused absence from the President shall result in expulsion of that member from the Honor Council, unless the Council, by two-third (2/3) majority vote determines that there were serious mitigating circumstances justifying both the unexcused absence and the failure to obtain prior approval.

(2) Panels:

- (a) Each member is expected to make every effort to attend meetings or participate on panels when called upon, unless an excuse is granted. An excused absence is defined as one approved by the President for reasons of illness, religious conflict, class conflict, or other significant personal reason. Except in emergency circumstances, such approval must be obtained no later than 48 hours in advance.

(b) Each member may accumulate up to two (2) excused absences per semester. After two (2) such absences, the President shall notify that student that he/she is in probationary status. The accumulation of three (3) excused absences in one semester shall result in the expulsion of that member from the Council. A two-thirds (2/3) vote of the complete Council may reinstate that member, provided that the student petitions to be reinstated within a week of the expulsion. The absences will not carry over to the following semester.

(c) This policy is effective during the school year only. Absences incurred during tolling periods of the Council are not covered by this policy.

(d) Absences are not cumulative from year to year.

**(D) Quorum:**

All votes authorized in the Code or the Bylaws shall occur at meetings of the Council. No formal business of the Council shall be conducted unless a quorum is present. Unless otherwise provided for in the Code or Bylaws:

- (1) a quorum at meetings shall consist of at least one half of the members of the Council who are eligible to vote, but in any event, not less than fourteen (14) members.
- (2) resolutions of the Council shall become effective prospectively upon the affirmative vote of a majority of those present.

**ARTICLE IX  
Procedure**

Honor Council Procedures will begin upon the receipt of a complaint by the Honor Council. A complaint will be deemed filed on the date it is first received by the Honor Council President. All documents relevant to a case, including but not limited to the complaint and documents supporting the alleged violations, shall be kept in the Honor Council office. Investigators and School Advocates shall be given copies of such documents to the extent necessary to prepare for the hearing. The Chief Presiding Officer will determine which documents shall be copied for review by the School Advocates.

**(A) Initial Screening:**

- (1) Upon receipt of a complaint, the Honor Council President shall:

---

<sup>13</sup> See Code, Article II, Section 2.08.

- (a) set a date and secure a meeting room for the initial screening at the earliest possible date, but no later than two weeks after the complaint was filed;
  - (b) appoint five (5) Honor Council members and one (1) alternate to the initial screening panel, and inform them of the date and meeting time;
  - (c) redact all identifiable information from the complaint;
  - (d) make five (5) copies of the redacted complaint for use by the panel.
- (2) At the initial screening hearing, the President shall:
- (a) give the redacted copies to the five member I.S. panel;
  - (b) excuse the alternate member, if no panel member needs to recuse him/herself;
  - (c) take notes on the I.S. panel's decision.
- (3) After the Initial Screening meeting, the President shall:
- (a) inform the complainant of the Council's decision pursuant to the timing provisions set forth in the Code;
  - (b) upon an affirmative vote by the Council, inform the alleged violator of the complaint that was filed against him/her and of the I.S. vote, pursuant to the notice provisions in the Code;
  - (c) appoint investigators to begin investigating the case.
    - (i.) Upon interviewing an alleged violator, investigators should issue a preliminary warning similar to the following:
      - a. You are not required to make statements to me/us, but anything you say may be used as evidence for or against you at any stage.

**(B) Probable Cause Panel:**

- (1) Upon starting the investigation procedure, the President shall:
  - (a) contact the alleged violator to inform him/her of his/her rights;

---

14 An additional pre-printed form may be given to the Alleged violator and his/her Advocate describing their role in Honor Council Procedures.

\*\*\*\*\* This is a substantive change that will need to be made in the Code itself.

- (b) give the investigators the information necessary for them to conduct the investigation;
  - (c) be available to the alleged violator and investigators to answer any questions that should arise.
- (2) During the investigation, the President shall:
- (a) set a date and secure a meeting room for the probable cause hearing at the earliest possible date, but no later than three weeks after the initial screening decision;
  - (b) appoint five (5) Honor Council members and one (1) alternate to the probable cause panel, and inform them of the date and meeting time.
- (3) Upon the completion of the investigation, the President shall:
- (a) make the necessary redacted copies of evidence for the PC panel;
  - (b) give the redacted copies to the PC panel for review;
  - (c) dismiss the alternate if no PC panel member recuses him/herself;
  - (d) instruct the investigators to limit their presentation to the facts discovered during the investigation;
  - (e) take notes of the PC panel's decision.
- (4) After the Probable Cause Hearing, the President shall:
- (a) inform the Dean, Faculty Advisor, complainant, and alleged violator of the PC Panel's decision by written correspondence, and possibly, verbal communication according to the notice provisions of the Code;
  - (b) if probable cause is found, meet with the Accused to inform the Accused of the his/her rights, and of the CPO's role in future proceedings;
  - (c) appoint School Advocates, and, upon the request of the Accused, appoint Student Advocate(s);

---

<sup>15</sup> The President may ask the Investigators if they wish to pursue the case as School Advocates. Their response is advisory and is not binding on the President's decision as to whom to appoint as School Advocates

- (d) inform the Chief Presiding Officer of the PC Panel's decision and meet with the CPO to brief him/her on the case.

**(C) Hearing Panel:**

- (1) Upon receiving a case, the CPO shall:

- (a) contact the Accused, Student Advocates and School Advocates to arrange a discovery conference, if one is requested;
- (b) reserve a meeting room and time for the discovery conference;
- (c) arrange additional discovery times and meeting places if necessary;
- (d) schedule a pre-hearing conference at which time all parties should submit all relevant documents to be used at the final hearing and a complete witness list naming persons who will testify at the final hearing;
- (e) set a date and secure a meeting room for the final hearing at the earliest possible date;
- (f) appoint six (6) Honor Council members, one (1) alternate, and one (1) Bailiff to the final hearing panel, and inform them of the date and meeting time.

- (2) During the Final Hearing, the CPO shall:

- (a) maintain the appropriate hearing room decorum;
- (b) inform the hearing panel of their duty and the standards to be used;
- (c) conduct the final hearing according to the schedule set during the pre-hearing conference;
- (d) rule on motions;
- (e) instruct witnesses of their continuing duty of confidentiality upon completion of their testimony;

---

<sup>16</sup> This briefing should be limited to procedural status of the case. No discussion of the merits of the case should take place between the President and CPO during the transition; rather, the CPO shall be given the names of the persons involved, and a copy of the pertinent information.

<sup>17</sup> For example, if depositions need to be taken.

<sup>18</sup> CPO shall also make arrangements for the pre-hearing conference to be recorded.

(f) after the final arguments, instruct the Accused and his/her Advocates that they may/may not wait for the Hearing Panel's decision;

(g) be present during the hearing panel's deliberations.

(3) After the final hearing, the CPO shall:

(a) inform the Dean, the Faculty Advisor, the President, and the Accused of the hearing panel's decision.

## **ARTICLE X Interpretation of Bylaws**

Any ambiguity contained in these Bylaws is to be interpreted by the President of the Honor Council or other Honor Council member acting in the capacity of the President.

## **ARTICLE XI Amendments To Bylaws**

- (1) Amendment to the Bylaws shall be passed by an affirmative two-third (2/3) vote of the Council membership.
- (2) The Dean, the Dean of Students, the Faculty Advisor, or any member may propose to the President or Vice president in writing a suggested amendment to the Bylaws. The President may elect to have a vote of the Council on the proposed amendment.
- (3) In the event the President chooses not to hold a vote on a proposed Bylaw amendment:
  - a) any member may, within thirty (30) days of the initial submission of the amendment to the President, re-submit the proposal with eleven (11) or more member signatures endorsing the proposal. If this condition is met, the President shall have a vote of the Council to determine whether the proposal shall become a Bylaw amendment.
  - b) where a proposed amendment has been submitted by a Dean or the Faculty Advisor, the President shall give the members notice of the proposal within ten (10) days of the proposals submission.
- (4) The Amendment to the Bylaws shall become effective upon approval of the Dean, or at such date as the Dean may specify.