UNIVERSITY OF MIAMI SCHOOL OF LAW - CHANGE OF NAME (OFFICIAL RECORD AND/OR DIPLOMA)

CURRENT NAME ON OFFICIAL RECORDS - UM ID or SS #: _____

_____

Last Name First Name Middle Name

_____ Please check here if you have graduated or are about to graduate.

Are you an International Student ?: YES / NO (If yes, you MUST obtain a signature as requested below.)

I want to Change my Name on my (check one):

_____ OFFICIAL RECORD (This will also change my name on my Diploma. International students must also obtain a signature from an International Student and Scholar Services Advisor – see below.)

_____ DIPLOMA ONLY – Accepted changes for diploma only are adding diacritical marks or changing a name to an initial. (These diploma name modifications will NOT change your name on your official record. Your official name on record will appear on all your academic documents including your transcripts. The name on your transcripts will not match the name on your diploma.)

_____

Last Name First Name Middle Name

INTERNATIONAL STUDENTS who are changing the name on the official record, in addition to providing legal documentation, MUST obtain a signature from an International Student and Scholar Services (ISSS) Advisor authorizing the name change. ISSS is located in Building 21, Room F, 3rd floor.)

_____

Signature of ISSS Advisor Date

DOCUMENTATION ATTACHED (Required if changing your official name on record. Documentation **must be original or certified copy.** Please mail to the address noted below or bring to our office. Faxed copies are NOT accepted.)

_____ Marriage License _____ Divorce Document _____ Naturalization Papers

_____ Passport _____ Court Order _____ Birth Certificate

SIGNATURE: _____ DATE: _____

EMAIL ADDRESS: _____

PREFERRED PHONE NUMBER: _____

FOR OFFICE USE ONLY:
Name change processed by: _____ *Date:* _____
Type of Photo ID Provided: _____

Office of the Law Registrar, Room A210, P. O. Box 248087, Coral Gables, FL 33125
Phone: 305-284-4825 - Fax: 305-284-1793