



Parking & Transportation Services

UM Parking & Transportation Services delivers the Permit By Mail program for Students !!

First year resident students [students residing on the Coral Gables campus who are attending college on a full time basis for the first time] are restricted from purchasing a parking permit to park a vehicle on the University of Miami's Coral Gables campus. This policy applies to first year students living in University of Miami student housing on the Coral Gables campus.

***** University Village residents' parking permit applications and parking permits are available ONLY through the University Village Administrative office. *****

Beginning July 1, 2009, Parking & Transportation Services offers the web-based *myUM* parking permit application process to eligible students for their Commuter, Resident, or Discount parking permit.

Order your new parking permit on [myUM](#)

The smart plan for eligible students: beginning July 1 through July 31, 2009 only, prior to arriving on campus for Fall semester, select and register for your Commuter or Resident or Discount parking permit on [myUM](#), and choose the convenient UPS home delivery option. Your parking permit will be delivered to the street address you specify within the 48 contiguous states. Post Office boxes and UM Coral Gables campus addresses are ineligible for delivery. A receipt signature is required. You save time, avoid standing in line, and help save a tree with less paperwork.

If you do not choose the convenient UPS home delivery option, your parking permit must be picked up in person at Parking & Transportation Services with required Cane Card ID and valid vehicle registration in hand.

INSTRUCTIONS:

- 1 Beginning July 1, 2009, visit the web site: [myUM](#) . Sign on to the *myUM* system, select **Life at UM**, and from the **Parking** menu select **Apply for Permit**.
- 2 Read and follow the important information and instructions carefully. You must provide correct and complete vehicle information, including make, color, and license tag number. **Incomplete applications will NOT be processed.**
- 3 **From July 1 through July 31, 2009 only, choose convenient UPS delivery to the street address you specify within the 48 contiguous states.** Enter a VISA or MasterCard number to cover the \$17.75 UPS shipping/handling fee. Post Office boxes and Coral Gables campus addresses are ineligible for this delivery option. **Following successful submission of a *myUM* application, address changes are not allowed. A receipt signature is required.**
- 4 Authorize a charge to your student account for the cost of the parking permit. The charge is not applied until the permit is received via home delivery, or picked up. A statement of the charge is mailed to the student's address of record.

If you do not choose the convenient UPS home delivery option, you must present your valid vehicle registration and Cane Card ID at Parking & Transportation Services to receive your parking permit.