
APPLICATION FOR

ADMISSION TO

THE MASTER OF LAWS

PROGRAM



Gently pull the middle pages of this booklet, detaching the application form. Instructions are continued on the back page.

The Need for Full Disclosure

Applicants should take care to respond fully, fairly, and carefully to every question on the application. The School of Law is primarily an academic institution. In evaluating applications, the School of Law is therefore concerned principally with a candidate's potential for succeeding in and contributing to the academic program and the Law School community. The care, candor, and integrity evidenced by the application can be significant factors in that evaluation.

The School of Law places upon each applicant the *continuing responsibility* to notify the School of Law of any changes after the date of signature on the application. This notification is required either prior to admission or at any time while enrolled as a student, and includes the information required by questions 1 and 2 under Additional Information on the application form.

Admission Standards

Decisions regarding admission to the Graduate Programs of the School of Law are made by the Directors of each Graduate Program pursuant to the authority of a Graduate Admissions Committee. Each Director evaluates the applicant's potential for excellence in the graduate study of law. The standard indicators of such potential, prior law school and other academic achievements and the Law School Admission Test score, are evaluated by the Directors in light of the quality of the institutions attended and the rigor of the course of study selected by the applicant. In deciding among the applicants who satisfy the School's high academic standards, the Director also will consider such factors as significant work experience, extracurricular activities or community service, and unusual skills or background. Because the process is selective, you are encouraged to provide the School of Law with a complete description of your background and accomplishments. The School of Law is committed to a policy of enhancing the diversity of its student body and encourages applications for admission from members of all minority groups. Applicants must possess a Juris Doctor degree from an ABA accredited law school prior to registration. Foreign lawyers may present evidence of graduation from a foreign law school.

Equal Opportunity

It is the policy of the University of Miami that no citizen of the United States or any other person within the jurisdiction thereof shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination or harassment under any educational program or activity of the University on the grounds of race, color, sex, age, disability, veteran status, religion, national origin, or sexual orientation.

Time of Submission of Application

Admission decisions are made on a rolling basis throughout the year. Your application will be acted upon as soon as all requisite information has been received. It is, therefore, to your advantage to submit your application and other data as early as possible. You will be notified if any information is missing from your application. Based upon the Director's initial review, you will be admitted immediately, held for later decision, placed on a wait list, or denied admission.

Your Address/ Name Change

It is important that we have a current address for you at all times. If either of the addresses you have provided on your application form changes at any time, please notify us promptly in writing. If you should legally change your name, it is necessary for you to submit documentation to that effect.

Law School Admission Text

Every applicant must submit a copy of her/his LSDAS report, which includes the LSAT score. It is not necessary to re-register with LSDAS for this purpose. We will accept a copy of the complete report mailed directly from your law school.

TOEFL

Applicants whose native language is not English and whose undergraduate education is from outside the United States are required to submit a Test of English as a Foreign Language (TOEFL) score. A score of at least 580 (paper-based), 237 (computer-based), or 92 (internet-based) is required for consideration for admission. In some exceptional cases, at the discretion of the Director, the TOEFL requirement may be waived. To receive information concerning the TOEFL, please write to TOEFL Services, P.O. Box 6151, Princeton, NJ 08541-6151, U.S.A; phone: 609-771-7100; fax: 609-771-7500; web: <http://www.ets.org/toefl>. If you have taken the TOEFL exam already, you will need to have an official score report sent directly to the Office of International and Foreign Programs. The University of Miami's school code is 5815 and the department code is 03.

Application for the Master of Laws Programs

Please type or print, using additional sheets where necessary. Return this application portion of your booklet only.

Personal Information

Applying for: Inter-American International Ocean & Coastal
 Taxation Estate Planning Real Property Development
 7 Semester Taxation 7 Semester International 7 Semester Inter-American
 7 Semester Ocean & Coastal

This application is for Fall 20 _____ Spring 20 _____ Full-Time Part-Time

Have you previously applied for admission to the University of Miami School of Law? Yes No

If your answer is yes, give the name of the program(s) _____
the year, _____ and the decision _____

Please state the date(s) on which you took the LSAT (or TOEFL for non-English speakers) and the
scores you received: (date) _____ (score) _____ (date) _____ (score) _____

Social Security Number: _____ - _____ - _____

Biographical
Information

Name: _____
(Mr., Ms.) Last name First Name Middle initial

List any other names under which you have worked or studied: _____

Current mailing address: _____
Number and street Apt#

City State Zip code Country

I may be reached at this address and telephone number until: _____

Current telephone number (include area code): _____

Work telephone number (include area code): _____

Mobile (include area code): _____ Fax number: _____

E-mail address: _____

May we contact you at work? Yes No

How would you prefer to receive communications from the University of Miami? Post Fax E-Mail

Permanent address: _____
Number and street Apt#

City State Zip code Country

Date of birth: _____ Place of birth: _____
month/day/year

Permanent telephone number (include area code): _____

How did you learn about the University of Miami? _____

To what other LL.M. programs are you applying?

Are you a U.S. citizen? Yes No

If no, answer the questions below:

Native language _____ Country of citizenship? _____

Are you a permanent U.S. resident? No Yes

If yes, what is your alien registration number? _____

Do you presently have a U.S. visa? Yes No _____

If yes, what type? _____

When does the visa expire? _____

Transcripts/Class Rank

In order to process your application, we must receive official transcripts for all academic work you have undertaken, whether at the undergraduate, graduate, or professional level (including credit and non-credit courses). These transcripts must be sent to us through the registrar's office of each institution you attended. Your class rank must appear on the transcript or in a letter from your law school. All acceptance offers are conditional upon receipt of your official transcripts conferring a bachelor's degree and a J.D. from an ABA accredited law school. Foreign applicants should send an original transcript, or a copy certified by the foreign law school. If the transcript is not in English, you must also provide a certified English translation. In addition, foreign applicants should include a copy of their law school diploma.

Recommendations

You should submit your application prior to having your recommendations forwarded. You must arrange to have two letters of recommendation sent by the recommenders directly to the Director of the Graduate Program of your choice. Please be sure to include your Social Security number and full name (identical to that on your application) on all recommendations. Recommendations should be from two of your law school instructors, if possible, **in the area for which you are applying**, stating in detail their opinion of your qualifications for graduate study in law. Attorneys in practice more than three years should substitute a letter of recommendation from an employer or other practicing attorney for one of the two letters described above.

Application Fee

An application fee of \$50 must accompany the application. This fee is non-refundable. If you are unable to pay the \$50 application fee, please ask the financial aid office of your law school to send us a letter or financial aid transcript to that effect. If not available, please submit a copy of your most recent income tax return. We then will consider your request for an application fee waiver.

Financial Aid Information

If you wish to receive financial aid information, please complete the enclosed information request card and enclose it with your application. The Financial Aid Office will respond promptly.

Foreign Applicants

All foreign applicants should also consult the Office of International and Foreign Programs for additional information on visa requirements.

Communications

All correspondence relating to your application for admission should be addressed to the Graduate Program of your choice, University of Miami School of Law, P.O. Box 248087, Coral Gables, FL 33124-8087.

Contact information for the graduate programs is as follows:

- Real Property Development, 305-284-1754, rpd-llm@law.miami.edu
- Taxation, 305-284-5567, taxllm@law.miami.edu
- Estate Planning, 305-284-4762, gradestate@law.miami.edu
- Inter-American Law, 305-284-5402, intl-llm@law.miami.edu
- International Law, 305-284-5402, intl-llm@law.miami.edu
- Ocean and Coastal Law, 305-284-5402, intl-llm@law.miami.edu