

Dear Students,

Congratulations on completing the Spring 2008 examinations. I trust that you will now turn your attention to summer plans, whether they involve work or travel or spending time with family and friends.

I know that soon your thoughts are likely to turn to "when do my grades come in?" This letter provides an answer to that question. In general, all faculty have five weeks from the date of the examination to submit their grades. With a few exceptions, all final grades are should be available by **Friday, June 20**. The two exceptions are these: (1) Professors who have more than 150 total exams to grade are given an additional five days to complete their exam; and (2) the Associate Dean may grant extensions based on illness, family emergency, and other similar circumstances. If extensions of time are granted, I will do my best to keep the students enrolled in affected classes apprised of extensions and any revised deadlines.

We understand that late grades create real problems for students. The faculty has adopted a policy that encourages the timely submission of grades. Indeed, regular faculty who are late with grades are subject to daily fines. This policy was approved by the faculty and currently appears in our Student Handbook at page 29.

The Registrar's Office does not post any examination grades during the examination period. When grades are received by the faculty, they are reviewed by the Registrar (to ensure compliance with any applicable grade distribution requirements) and then posted to the University computer system. Within 24 hours of posting (and often much sooner), you will be able to see these grades online through the MYUM system.

Please note that these grades will upload and become available for viewing each day from **Monday, May 19** onward at **6:00pm**. This means that you can check daily after 6:00pm to see if a professor has submitted the grades for one of your classes. Please note that if the grade is not posted, there is no point in continuing to check throughout the night or the next day. Grades will upload only once a day.

If a grade received on or after June 20 is creating a problem for you in a job search, scholarship application or other pressing matter, you should also feel free to contact me. In these circumstances, the Law Registrar, at the student's request, may enter an "Incomplete" or "No Grade" and the Associate Dean will write a letter explaining that the circumstances surrounding the late grade was not due to any fault of the student.

We understand and appreciate that graduating 3L students are anxious to have their transcripts finalized and certified for the Bar Examiners in the various jurisdictions. Our deadlines are well within the required time needed to certify graduation status. If for any reason you feel that the final reporting date of June 20 is putting you in jeopardy of missing an important bar deadline, please contact me so that I can address your situation individually.

The Faculty & Student Community & Support Services Committee held several meetings over the last year to discuss this important issue. The committee, working closely with Dean Coker and the Student Bar Association, will continue to monitor the grade submission policies closely. We feel that in the Spring, 2007 and December 2008 semesters we made

significant progress over prior semesters in complying with the grade submission deadline. We welcome your comments and input as we strive to provide the best service possible to all of our students.

Sincerely,

Janet Stearns  
Dean of Students